



### **Call for Instructors:**

The Shemer Art Center and Museum accepts rolling proposals from qualified instructors to teach classes and/or workshops in the visual arts to students K-12 and Adults.

Proposed classes can take place:  
Tuesday-Friday 10:00 am- 1:00 pm  
Tuesday-Friday 1:00 pm- 4:00 pm  
Thursday 6:00 pm- 9:00 pm  
Saturday 10:00 am- 4:00 pm

Full-length classes: Typically run 3 hours a day, 2 days a week for 4-8 weeks

Workshops: Typically run for 1-3 days, in 4 or 6 hour blocks

\*In the event of unsatisfactory enrollment one week prior to the start date Shemer reserves the right to cancel a class/workshop, or with instructor approval run the class for a reduced pay-rate.\*

Pay Rate: Dependent On Experience

Applicants must submit the following information directly to:  
[info@shemerartcenter.org](mailto:info@shemerartcenter.org), with “Your name Class Proposal” in the subject line to be considered.

**\*Hard-copy application materials will not be accepted.\***  
**\*Incomplete Proposals will not be accepted**

- Class proposal information worksheet fill-able PDF (next page)
- Course Description of the Proposed class.
- Materials List for students (if required)
- CV/Resume
- Artists Statement/Bio
- Contact information for three recent professional references.
- Images of both your work and student work (if applicable)

\*By submitting candidates acknowledge they will be subject to full review by the Program Coordinators and Executive Director of the Shemer Art Center and Museum. Understanding employment is contingent upon the merit of the materials submitted, references, and possible background check if required by the Executive Director. Arizona Finger-Print I.D. cards are preferred for employment but not required



Class Proposal Worksheet:  
(Complete a different sheet for each class)

Instructors name: \_\_\_\_\_

Returning: \_\_\_\_\_

Address: \_\_\_\_\_

New \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

**Preferred Days of the week: (preference is not guaranteed)**

1st Choice: \_\_\_\_\_ 2nd Choice: \_\_\_\_\_ 3rd Choice: \_\_\_\_\_

Age Preference: \_\_\_\_\_ Skill Level: \_\_\_\_\_

Duration of class: \_\_\_\_\_ Weeks \_\_\_\_\_ Days

**Title of Proposed Class/Workshop:**

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**Proposal Check-List: (email to [info@shemerartcenter.org](mailto:info@shemerartcenter.org))**

- Class proposal information worksheet fill-able PDF
- Course Description of the Proposed class.
- Materials List for students (if required)
- CV/Resume
- Artists Statement/Bio
- Contact information for three recent (last 2-5 years) professional references
- Images of both your work and student work (if possible)

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